

IQAC ANNUAL DEPARTMENTAL REPORT

Report for the Department of Vocational Studies Year 2024-25

(Information should be compiled for the period starting from 1st July 2021 to 30th June 2022)

Name of the Teacher In-Charge of the Department: _____

PART A

1. List of courses (subjects) offered across the department during the year

Program code	Program Name	Course code	Course Name	Year of introduction
102	B.Voc	102	B.Voc.-Retail Management and IT	2016-17
103	B.Voc	103	B.Voc.- Healthcare Management	2016-17
102	B.Voc	102	B.Voc.-Retail Management and IT	2016-17
103	B.Voc	103	B.Voc.- Healthcare Management	2016-17

2. Courses (Subjects) that include experiential learning through project work/field work/internship (if applicable)

Program name	Program code	Name of the Course that include experiential learning through project work/field work/internship	Course code	Year of offering	List of the students studied course on experiential learning through project work/field work/internship	Number of students	Link to the relevant document (List of all the students, geotagged photographs, reports of the projects, field trips, internships, etc
No record found.							

3. Placement of outgoing students (On and Off-Campus Placements):

Year	Name of student placed	Contact Details of the student	Program graduated from	Name of the employer with contact details	Pay package at appointment\ (In INR per annum)	On Campus or Off Campus	Attach Appointment Letter(write individual file name,put all the appointment letters in a single folder)
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Year	Name of student placed	Contact Details of the student	Program graduated from	Name of the employer with contact details	Pay package at appointment\ (In INR per annum)	On Campus or Off Campus	Attach Appointment Letter(write individual file name,put all the appointment letters in a single folder)
2024-25	AISHWARYA DAS		Bachelor of Vocational Studies (B.Voc) Healthcare Management	Indraprastha Apollo Hospitals, Delhi	₹ 3,16,246		View
2024-25	ANANYA NAGPAL	9899153460	Bachelor of Vocational Studies (B.Voc) Healthcare Management	NABH, Quality Council of India	3 Lakhs		View
2024-25	SIMRAN PRASAD	9958269168	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Ditto	4.5 LPA		View
2024-25	NEELAM	8607169532	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Indraprastha Apollo hospital	3.16 LPA		View
2024-25	MEHAK SHARMA	9315893113	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Federation of digital health sciences	4.5 LPA		View
2024-25	NAVYA GHAI	9811929860	Bachelor of Vocational Studies (B.Voc) Healthcare Management	DITTO	4,54,600		View
2024-25	ADITI KHANNA	9868573608	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Milliman India	3 L		View
2024-25	DEEPANSHI	9311068156	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Accenture	5,00,000/-		View

Year	Name of student placed	Contact Details of the student	Program graduated from	Name of the employer with contact details	Pay package at appointment\ (In INR per annum)	On Campus or Off Campus	Attach Appointment Letter(write individual file name,put all the appointment letters in a single folder)
2024-25	SAMAIRA PANWAR	9873127891	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Federation of digital health sciences	4.50LPA		View
2024-25	RAKSHITA SINGH	7523902453	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Federation of digital health sciences	6.5LPA		View
2024-25	VEDIKA CHAUDHARY	7906160361	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Red Bull India Pvt. Ltd.	7.8L		View

4. Students progressing to higher education (passing in the previous academic batch):

Name of student enrolling into higher education	Program graduated from	Name of institution joined	Name of programme admitted to	Proof of Admission (ID Card or Admission receipt)
AINIE FAHIM	Bachelor of Vocational Studies (B.Voc) Retail Management and IT			View
ISHITA	Bachelor of Vocational Studies (B.Voc) Retail Management and IT			View
ANCY NINAN	Bachelor of Vocational Studies (B.Voc) Healthcare Management			View
NIKKI GAUTAM	Bachelor of Vocational Studies (B.Voc) Healthcare Management			View
KHUSHI KHANDELWAL	Bachelor of Vocational Studies (B.Voc) Healthcare Management			View

Name of student enrolling into higher education	Program graduated from	Name of institution joined	Name of programme admitted to	Proof of Admission (ID Card or Admission receipt)
TANNU	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Delhi School of Management (DSM)- Delhi Technological University	MBA	
BLESSY PAUL	Bachelor of Vocational Studies (B.Voc) Healthcare Management			View
VIDHITA GUSAIN	Bachelor of Vocational Studies (B.Voc) Healthcare Management			View
RISHIKA SINGH	Bachelor of Vocational Studies (B.Voc) Retail Management and IT			View

5. Students qualifying in state/national/ international level examinations

sr no	Year	Registration number/roll number for the exam	Names of students selected/qualified	Names of students selected/ qualified												Proof of Qualification
				NET	SLET	GATE	GMAT	CAT	GRE	JAM	IELTS	TOEFL	Civil Services	State government examinations	Other	
1		220423	LAKSHITA BHARDWAJ					Yes								
2		220501	NANDITA CHOPRA				Yes									
3		220876	AINIE FAHIM						Yes							View
4		220882	AWASTHA SIDHANA				Yes									

6. Co-curricular programmes arranged by the Department:

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills
5. Placement or Career related talks
6. Preparation for competitive exam, etc.

Name of the Event/Talk/Seminar	Date of the Event (DD-MM-YYYY)	Number of students participated	Number of Faculty Members participated	Short report containing details of names of students/staff, resource persons, geotagged photos, attendance sheets, etc.	Type
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Name of the Event/Talk/Seminar	Date of the Event (DD-MM-YYYY)	Number of students participated	Number of Faculty Members participated	Short report containing details of names of students/staff, resource persons, geotagged photos, attendance sheets, etc.	Type
Public speaking seminar	10-10-2024	72	4	View	Co-curricular Programmes
Utsav diwali competition	24-09-2024	98	2	View	Co-curricular Programmes
Public speaking seminar	10-10-2024	72	4	View	Extra Curricular Programmes
Utsav diwali competition	24-10-2024	98	2	View	Extra Curricular Programmes

***Attendance Register with student's signature to be maintained.**

7. Workshops/Seminars/Conferences (National/International) organized by the Department

Year	Name of the workshop/ seminar/ conference	Number of Participants	Date From - To	Attach detailed report including number of participants, geotagged photos, etc)
2024-25	Public speaking seminar	75	2024-10-10 - 2024-10-10	View
2024-25	Reproductive Health and Hygiene webinar	86	2024-10-13 - 2024-10-13	View
2024-25	Mental Health Week	78	2024-10-14 - 2024-10-18	View
2024-25	Breast Cancer Awareness seminar	98	2024-10-22 - 2024-10-22	View
2024-25	Best Practices for Interview	75	2025-02-18 - 2025-02-18	View
2024-25	Cervical Cancer Awareness Session	96	2025-02-18 - 2025-02-18	View
2024-25	IIHMR - Ayushman Bharat Awareness Program	75	2025-03-24 - 2025-03-24	View

8. Outstanding visitors to the Department in the course of the academic year:

Name	Designation	Purpose of visit	Date	Attach detailed report including number of participants, geotagged photos, etc)
Mr. Stephen Thomas	Head of the Organ Donation Department, Apollo Hospital, New Delhi	Seminar	2024-10-08	View
Dr.Vandana	Consultant , Apollo Hospital	Seminar	2024-10-08	View
Mr. Sushant Singhal	Public speaking trainer	Seminar	2024-10-10	View
Dr. Jyoti Chugh	Senior Consultant	Webinar	2024-10-13	View
Mrs. Milin Sangha Gujral	Consellor	Workshop	2024-10-14	View
Arjun Solanki	Fitness Expert	Workshop	2024-10-18	View
Ms. Abhilasha Malik	Representative of the Mayor of London's Office in India	Workshop	2024-10-21	View
Dr. Parag Kumar	Senior Consultant	Seminar	2024-10-22	View
Dr. Shikha Shiromani	HR Specialist	Workshop	2025-01-23	View
Mr. Vipul Dubey	IT Leader & Entrepreneur	Workshop	2025-01-23	View
Ms. Varsha Paliwal	HR Specialist	Workshop	2025-02-17	View
Sushant Maheshwari	Personality transformation coach	Workshop	2025-02-17	View
Ms. Nianbiakching	Trainer , Emmanuel Hospital Association.	Workshop	2025-02-17	View
Mr. Atul Kumar	Mentor and coach	Seminar	2025-02-18	View
Dr. Isheetta S Ahuja	Consultant Pathologist , Pathkind Diagnostics Pvt. Ltd.	Seminar	2025-02-18	View
Mr. Sushant Singhal	Public speaking trainer	Seminar	2025-02-19	View
Dr. Anandhi Ramachandran	Professor IIHMR, Delhi	Seminar	2025-03-24	View
Dr. Divya Aggarwal	Associate Professor , IIHMR Delhi	Seminar	2025-03-24	View

9. No. of Department meetings held in the course of the academic year: 27

*Documentation of meetings with proper Agenda and Minutes to be maintained and kept with the department.

Agenda & Minutes: [View Document](#)

10. Library: Budget for the year and its utilization

- a) Total no. of books/journals appertaining to the subject in the College Library: 58 _____
 b) Amount of Library Budget available to the Department: 8686 _____
 c) No. of new books/journals added to the library for the Department in the year: 4 _____

11. Laboratory Equipment available in the department (wherever applicable):

- a) Budget of expenditure on maintenance of the equipment:
 b) Actual expenditure on maintenance of the equipment:
 c) Stock register of equipment purchased and discarded in the academic year :

12. Alumni Day and other Alumni related activities/events held during the year

Name of the event	Number of Participants	Date	Report including list of alumni attending, geotagged photographs, alumni as resource persons, etc
No record found.			

***Departments are suggested to maintain a proper alumni database with information related to placements, higher education, competitive exams, etc.**

13. Students in the Department who participated in academic events/competitions in other colleges and universities:

Name of Student	Class	Roll Number	Programme/Event/Competition	Award, if any (Attach the Certificate of Participation/Award)	Venue	Date	Attach photographs, if any
ANSHIKA MISHRA	Bachelor of Vocational Studies (B.Voc) Healthcare Management	220131	Competitions		Delhi University Inter college chess competition	10/2024	View
ANSHIKA MISHRA	Bachelor of Vocational Studies (B.Voc) Healthcare Management	220131	Competitions		DU women chess team selection	07/2025	View

14. List of students who were awarded honors/merit certificate/recognition from college and university or any other eminent institution:

Name of the activity	Name of the Award/ recognition for Institution for the Institution		Name of the Awarding government/ government recognised bodies	Year of award
No record found.				
Name of Student	Class	Roll Number	Nature of Merit/ Recognition (Attach the Certificate)	Attach photographs, if any

Name of Student	Class	Roll Number	Nature of Merit/ Recognition (Attach the Certificate)	Attach photographs, if any
No records found.				

*Details of Sports/Cultural achievements to be provided in the society reports.

15. Number of students of the Department who have participated in Community Development programmes:(from Society portal)

Year	NSS	JMCEP	WDC	NCC	Peace	Green	Departmental	Any other
I Year	1	3	0	1	1	0		
II Year	1	2	0	4	0	0		
III Year	0	0	0	0	0	0		

16. Number of awards and recognitions received for extension activities from government /government recognised bodies (only if done on department level)

Name of the activity	Name of the Award/ recognition for Institution for the Institution	Name of the Awarding government/ government recognised bodies	Year of award
No record found.			

17. Details and activities of Incubation Centre/Entrepreneurial Support Systems formed by the department
Nil

18. SWOC Analysis

Strengths: The program emphasizes holistic student development, industry-aligned curricula, skilled faculty, and practical teaching methods. Students gain hands-on experience, build confidence, and contribute meaningfully to society through community engagement. Weaknesses: The new curriculum limits practical exposure, reduces industry collaboration, and lacks sector council certifications. Low remuneration and absence of permanent faculty positions are concerns. Opportunities: Students benefit from internships, industry interactions, career guidance, research projects, and entrepreneurial training, enhancing their employability. Challenges: Scheduling with industry experts, limited acceptance of B.Voc courses, unfilled minority seats, and managing operations with minimal regular faculty remain ongoing challenges. Best Practices of the department 1. Transformative education imparted to students leading to employability. 2. Holding regular parent-teacher meet every semester to discuss various issues such as discipline, attendance etc.

19. Future Plans

Organize an International Conference on emerging industry trends. Expand industry tie-ups for enhanced hands-on exposure. Develop vertical mobility options for B.Voc. graduates. Invite more companies for on-campus placements. Conduct 'Train the Trainer' workshops for faculty. Organize subject-specific Faculty Development Programmes (FDPs). Encourage UG research and publish an annual student journal. Promote entrepreneurship through mentorship and workshops.

PART B

1. Attendance(a

Teacher	Class	No. and Title of Paper	No. of Lectures Delivered	No. of students in different attendance categories					
				85% & above	80% above but less than 85%	75% above but less than 80%	70% above but less than 75%	66.6% above but less than 70%	less than 66.6%

2. College Society/Administrative activity/Student Related Activity for which teachers in the Department are responsible:

Name of Teacher	Society/Activity	Type	Indicate Convenor/Member
Deepa Krishna	B.Voc	Academic Day -Echleon'25	
Deepa Krishna	B.Voc	Annual Sports Day	
Deepa Krishna	B.Voc	Christmas -Joy of sharing	
Deepa Krishna	B.Voc	Convocation	
Deepa Krishna	B.Voc	Farewell	
Deepa Krishna	B.Voc	Freshers	
Deepa Krishna	B.Voc	Menstrual Hygeine Awareness Drive at Vivekanand Basti	
Deepa Krishna	B.Voc	Mentor Mentee	
Deepa Krishna	B.Voc	Outreach Program at Holyheart Special School, Dwarka	
Deepa Krishna	B.Voc	PTSA	
Deepa Krishna	Breast Cancer Awareness seminar	Academic activities at Institute level	
Deepa Krishna	CPR Workshop	Academic activities at Institute level	
Deepa Krishna	Career Odyssey	Academic activities at Institute level	
Deepa Krishna	Cervical Cancer Awareness Session	Academic activities at Institute level	
Deepa Krishna	IIHMR – Ayushman Bharat Awareness Program	Academic activities at Institute level	
Deepa Krishna	Mental Health Week	Academic activities at Institute level	
Deepa Krishna	Organ Donation Seminar	Academic activities at Institute level	

Name of Teacher	Society/Activity	Type	Indicate Convenor/Member
Deepa Krishna	Professional Emailing Workshop	Academic activities at Institute level	
Deepa Krishna	Reproductive Health and Hygiene webinar	Academic activities at Institute level	
Dr. Shalu Solanki	B.Voc	Academic day-Echleon '25	
Dr. Shalu Solanki	B.Voc	Annual Sports Day	
Dr. Shalu Solanki	B.Voc	Christmas-Joy of sharing	
Dr. Shalu Solanki	B.Voc	Convocation	
Dr. Shalu Solanki	B.Voc	Diwali Diya making competition	
Dr. Shalu Solanki	B.Voc	Farewell	
Dr. Shalu Solanki	B.Voc	Fresher's	
Dr. Shalu Solanki	B.Voc	Mentor-Mentee	
Dr. Shalu Solanki	B.Voc	PTSA	
Dr. Shalu Solanki	B.Voc	Visit to Pearl Academy-Interior design workshop	
Dr. Shalu Solanki	B.voc	Mentor-Mentee	
Dr. Shalu Solanki	Group Discussion Workshop	Academic activities at Institute level	
Dr. Shalu Solanki	Interior design workshop	Academic activities at Institute level	
Dr. Shalu Solanki	Resume building workshop	Academic activities at Institute level	
Dr. Shalu Solanki	Seminar on Best Practices for Interview	Academic activities at Institute level	
Dr. Shalu Solanki	Seminar on Public speaking	Academic activities at Institute level	
Dr. Shalu Solanki	Utsav Diwali competition	Academic activities at Institute level	

*Details of events organized by the societies to be given in the society reports only.

3. University assignments undertaken by teachers of the Department. (Paper setting for previous two semesters for which results are declared, syllabus committees, Member of Board of Studies, Member of Department Research Committee, etc)

Paper Setting/evaluation/curriculum development

Name of Teacher	Type	Paper Name	Semester/Year	Supporting Documents/ Evidence
Deepa Krishna	Setting of question papers for UG/PG programs	Medical Software Applications-1	Sem 2	
Deepa Krishna	Setting of question papers for UG/PG programs	Planning of hospital functions	Sem 2	
Deepa Krishna	Setting of question papers for UG/PG programs	Insurance Management& TPA Operations	Sem 4	
Deepa Krishna	Setting of question papers for UG/PG programs	Hospital Policies	Sem 4	
Deepa Krishna	Setting of question papers for UG/PG programs	Health Services Legal & Ethical Issues	Sem 6	
Deepa Krishna	Setting of question papers for UG/PG programs	Management of Non-Clinical Departments - Support and Utility Services	Sem 6	
Deepa Krishna	Setting of question papers for UG/PG programs	Hospital Engineering & Biomedical Engineering	Sem 6	
Deepa Krishna	Setting of question papers for UG/PG programs	Evolution of Indian Healthcare	Sem 1	
Deepa Krishna	Setting of question papers for UG/PG programs	Bio Medical Waste Management & Radiation Safety	Sem 5	
Deepa Krishna	Setting of question papers for UG/PG programs	Hospital Infection Control	Sem 5	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Packing and Packaging Management	Sem 5	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Store Display and Visual Merchandising	Sem 2	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Sales Management	Sem 2	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Profitability Management in Retail Store	Sem 2	

Name of Teacher	Type	Paper Name	Semester/Year	Supporting Documents/ Evidence
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Enterprise Resource Management	Sem 6	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Material Planning and Control	Sem 4	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Retail Branding and Strategy	Sem 4	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Basics of Consumer Protection	Sem 4	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Retail Planning and Legal Framework	Sem 6	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Evolution of Indian Retail System	Sem 1	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Consumer Buying Behavior and Retail sales	Sem 1	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Customer Service & Customer relationship management	Sem 1	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	E- Commerce	Sem 3	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Sales and Distribution Management	Sem 3	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Customer Experience Management	Sem 3	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Introduction to Logistic Management	Sem 5	
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Supply chain Management	Sem 5	

4. Publications (books, research papers/articles and book reviews) by members of the Department during the course of the academic year.

a) Number of research papers per teacher in the Journals notified on UGC website

Title of paper	Name of the author/s	Name of journal	Year of publication	ISSN number	Link to the recognition in UGC enlistment of the Journal /Digital Object Identifier (DOI) number		
					Link to website of the Journal	Link to article/paper/abstract of the article	Is it listed in UGC Care list/Scopus/Web of Science/other,mention
No record found.							

b) Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher

Sr.No	Name of the teacher	Title of the book/chapters published	Title of the paper	Title of the proceedings of the conference	Name of the conference	National /International	Year of publication	ISBN/ISSN number of the proceeding	Affiliating Institute at the time of publication	Name of the publisher	Attach Cover Page,Title Page, Content Page
No record found.											

5. Participation of faculty in:

a. International Conferences held abroad, with topic, place and dates

b. National/International Conferences held in India, with topic, place and dates

Name of Teacher	Dept.	Name of Conference/Seminar/Meeting/	Nature of Participation(participant/resource person/panelist)	Venue	Duration(from - to)(DD-MM-YYYY)	Attach Certificate of Participation
No record found.						

6. Teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short Term Courses etc.)

Name of teacher whoattended	Title of the program	Duration (from - to) (DD-MM-YYYY)	Nature of Participation(Participant or resourceperson)	Attach Certificate of Participation
Deepa Krishna	Teacher Training Program on Undergraduate Research and Project Based Learning	03/2025 - 03/2025	FDP	View
Deepa Krishna	Research , Innovation & Industry Connect: Empowering Excellence in Education	04/2025 - 04/2025	FDP	View
Dr. Shalu Solanki	Ethics & Integrity in Management Practices	07/2024 - 07/2024	FDP	View

Name of teacher who attended	Title of the program	Duration (from - to) (DD-MM-YYYY)	Nature of Participation (Participant or resource person)	Attach Certificate of Participation
Dr. Shalu Solanki	Research, Innovation & Industry Connect: Empowering excellence in education	04/2025 - 04/2025	FDP	View

7. Honours received by faculty members at the International/National level

Name of the teacher	Nature of Recognition	Granting Authority	Supporting Document
No record found.			

8. Teachers who have completed Ph.D/ D.M/M.Ch./D.N.B Super speciality/D.Sc./D.Litt. during the year

Name of full time teacher completing Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D.Litt.	Qualification (Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D.Litt.)	Title of the Thesis	University	Attach Proof of Completion/Copy of Degree
No record found.				

9. Number of teachers registered as Research Supervisor and students registered under them:

Name of the Teacher	Name of the Principal Investigator/Co-investigator	Department of Principal Investigator	Year of Award	Amount Sanctioned	Duration of the project	Name of the Funding Agency	Type (Government/non-Government)
No record found.							

10. Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs, etc.

Name of the Project/Endowments, Chairs	Name of the Principal Investigator/Co-investigator	Department of Principal Investigator	Year of Award	Amount Sanctioned	Duration of the project	Name of the Funding Agency	Type (Government/non-Government)
No record found.							

11. Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies

Year	Name of teacher	Name of conference/workshop attended for which financial support provided	Name of professional body for which membership fee is provided	Amount of support/membership fee received (in INR)
No record found.				

12. Mentor Ward Report

Name of the Teacher	Report Link
Mentor Mentee HM	View
Mentor Mentee- RMIT	View

***Attach the Mentor Ward List of the department teacher-wise with the report.**

Instructions to fill the Departmental Report

- Programme means the degree. For example: B.A. Programme, B.A. Hons, etc.
- Course means the subjects taught within the Programme. For example: Human Resource Management, Calculus, etc.
- The departments are requested to maintain all the supporting documents/reports on a Google Drive Folder (via Department's Mail ID) and attach the link of the respective folder in the tables above.
- All the above information is mandatory to fill.